

**THE STATE OF NEW HAMPSHIRE**  
**JUDICIAL BRANCH**  
**SUPERIOR COURT**

Grafton Superior Court  
3785 Dartmouth College Highway  
North Haverhill NH 03774

Telephone: 1-855-212-1234  
TTY/TDD Relay: (800) 735-2964  
<http://www.courts.state.nh.us>

**SUMMONS IN A CIVIL ACTION**



Case Name: **Steven Rand, et al v The State of New Hampshire**  
Case Number: **215-2022-CV-00167**

Date Complaint Filed: June 29, 2022

A Complaint has been filed against The State of New Hampshire in this Court. A copy of the Complaint is attached.

**The Court ORDERS that ON OR BEFORE:**

August 19, 2022	Gabrielli Family Ltd. Partnership; Robert Gabrielli MD ; Steven Rand; Randvest, Inc.; Jessica Wheeler Russell; Adam Russell shall have this Summons and the attached Complaint served upon The State of New Hampshire by in hand or by leaving a copy at his/her abode, or by such other service as is allowed by law.
September 09, 2022	Gabrielli Family Ltd. Partnership; Robert Gabrielli MD ; Steven Rand; Randvest, Inc.; Jessica Wheeler Russell; Adam Russell shall electronically file the return(s) of service with this Court. Failure to do so may result in this action being dismissed without further notice.
30 days after Defendant is served	The State of New Hampshire must electronically file an Appearance and Answer or other responsive pleading form with this Court. A copy of the Appearance and Answer or other responsive pleading must be sent electronically to the party/parties listed below.

**Notice to The State of New Hampshire:** If you do not comply with these requirements you will be considered in default and the Court may issue orders that affect you without your input.

Send copies to:

Andru H. Volinsky, ESQ  
The State of New Hampshire

160 Law PLLC PO Box 1181 Concord NH 03302  
c/o Attorney General 33 Capitol Street Concord NH 03301

BY ORDER OF THE COURT

July 05, 2022

Viktoriya A. Kovalenko  
Clerk of Court

(126987)

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**GABRIELLI FAMILY LTD. PARTNERSHIP; ROBERT GARBRIELLI MD ; STEVEN  
RAND; RANDVEST, INC.; JESSICA WHEELER RUSSELL; ADAM RUSSELL  
INSTRUCTIONS FOR SERVICE  
BY THE SHERIFF'S DEPARTMENT**

Case Name: **Steven Rand, et al v The State of New Hampshire**  
Case Number: **215-2022-CV-00167**

**Instructions for: Gabrielli Family Ltd. Partnership; Robert Garbrielli MD ; Steven Rand;  
Randvest, Inc.; Jessica Wheeler Russell; Adam Russell**

The attached Summons must be sent to the Sheriff's Department for service. Service must be completed on or before **August 19, 2022**.

**Further action is required by you**

**You must:**

- **Print two copies of the Summons per defendant**
- **Print two copies of the Notice to Defendant per defendant**
- **Print two copies of the Complaint filed with the Court per defendant**
- **Make two packets for service. Each packet should contain:**
  - **One Summons**
  - **Once Notice for Defendant**
  - **One Complaint filed with the Court**
- **Mail or hand deliver the packets to the Sheriff's Department in the county where each defendant resides.**

**Sheriff Departments in New Hampshire:**

[Belknap County Sheriff's Department:](#)

[Hillsborough County Sheriff's Department:](#)

[Carroll County Sheriff's Department:](#)

[Merrimack County Sheriff's Department:](#)

[Cheshire County Sheriff's Department:](#)

[Rockingham County Sheriff's Department:](#)

[Coos County Sheriff's Department:](#)

[Strafford County Sheriff's Department:](#)

[Grafton County Sheriff's Department:](#)

[Sullivan County Sheriff's Department:](#)

**\*If one or more of the parties resides out of state, please click [here](#) for the requirements\***

Service must be made upon the defendant before **August 19, 2022**.

If the Sheriff is unable to complete service by **August 19, 2022** you will receive a "Notice of Incomplete Service" from the Sheriff's Department. You may request that new paperwork be issued by electronically filing a Request for Documents. There is a fee for this request.

The Sheriff will mail the 'Return of Service' to you. You **MUST** electronically file the 'Return of Service' with the court by September 09, 2022.

**If service is not made as directed, no further action will occur and the case may be dismissed by the court.**

# Important Service Information for Sheriff

Do not file this with the court

Provide this information to the Sheriff's Department.

See Instructions for Service for more information.

**PLEASE PRINT CLEARLY**

Date: \_\_\_\_\_

Case #: \_\_\_\_\_

**Who are you requesting to be served?**

Please provide whatever information you know

Name: \_\_\_\_\_

Address for service (no P.O. boxes):

\_\_\_\_\_ APT #: \_\_\_\_\_

\_\_\_\_\_

Home phone #: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

Sex:  Male  Female Race: \_\_\_\_\_

Last 4 digits of SS#: xxx-xx- \_\_\_\_\_ D.O.B. \_\_\_\_\_

Work name & address:

\_\_\_\_\_

Special instructions for service (i.e. directions, best time to serve, cautions, etc.):

\_\_\_\_\_

\_\_\_\_\_

Vehicle description/license plate:

\_\_\_\_\_

**Your Information:**

Name (please print): \_\_\_\_\_

Residential address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone number to contact you during business hours:

\_\_\_\_\_ Alternate #: \_\_\_\_\_

\_\_\_\_\_  
Signature

◆IN-HAND SERVICE WILL INCUR EXTRA COSTS DUE TO ADDITIONAL TRAVEL◆

**SHERIFF OFFICE USE ONLY: (This will vary by Sheriff's Office)**

Fees Paid: \$ _____	Cash #: _____	Check#: _____
Id#: _____	Waiver: _____	Money Order#: _____
Sheriff File # _____	Authorization #: _____	Credit Card: _____

Instructions for filing the Return of Service:

If you are working with an attorney, they will guide you on the next steps. If you are going to represent yourself in this action, go to the court's website: [www.courts.state.nh.us](http://www.courts.state.nh.us), select the Electronic Services icon and then select the option for a self-represented party.

1. Select "I am filing into an existing case". Enter 215-2022-CV-00167 and click Next.
2. When you find the case, click on the link follow the instructions on the screen. On the "What would you like to file?" screen, select "File Other Document" and choose "Return of Service".
3. Scan the Return of Service packet and follow the instructions in the electronic filing program to upload the Return of Service to complete your filing.
4. If the sheriff was unable to serve the paperwork, you can request new paperwork by filing a Request for Documents. On the "What would you like to file?" screen, select "File Other Document" and choose "Request for Reissued Summons" from the menu and upload the Request for Documents form.

**FAILURE TO FILE THESE DOCUMENTS MAY RESULT IN YOUR CASE BEING DISMISSED.**

July 05, 2022

Date

Viktoriya A. Kovalenko

Clerk of Court

You can access documents electronically filed through our Case Access Portal by going to <https://odypa.nhecourt.us/portal> and following the instructions in the User Guide. In that process you will register, validate your email, request access and approval to view your case. After your information is validated by the court, you will be able to view case information and documents filed in your case.

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**NOTICE TO DEFENDANT**

Case Name: **Steven Rand, et al v The State of New Hampshire**  
Case Number: **215-2022-CV-00167**

You have been served with a Complaint which serves as notice that this legal action has been filed against you in the **Grafton Superior Court**. Review the Complaint to see the basis for the Plaintiff's claim.

Each Defendant is required to electronically file an Appearance and Answer 30 days after service. You may register and respond on any private or public computer. For your convenience, there is also a computer available in the courthouse lobby.

If you are working with an attorney, they will guide you on the next steps. If you are going to represent yourself in this action, go to the court's website: [www.courts.state.nh.us](http://www.courts.state.nh.us), select the Electronic Services icon and then select the option for a self-represented party.

1. Complete the registration/log in process. Click Register and follow the prompts.
2. After you register, click Start Now. Select **Grafton Superior Court** as the location.
3. Select "I am filing into an existing case". Enter **215-2022-CV-00167** and click Next.
4. When you find the case, click on the link and follow the instructions on the screen. On the "What would you like to file?" screen, select "File a Response to Civil Complaint". Follow the instructions to complete your filing.
5. Review your Response before submitting it to the court.

**IMPORTANT:** After receiving your response and other filings the court will send notifications and court orders electronically to the email address you provide.

A person who is filing or defending against a Civil Complaint will want to be familiar with the Rules of the Superior Court, which are available on the court's website: [www.courts.state.nh.us](http://www.courts.state.nh.us).

Once you have registered and responded to the summons, you can access documents electronically filed by going to <https://odypa.nhecourt.us/portal> and following the instructions in the User Guide. In that process you will register, validate your email, request access and approval to view your case. After your information is validated by the court, you will be able to view case information and documents filed in your case.

If you have questions regarding this process, please contact the court at 1-855-212-1234.