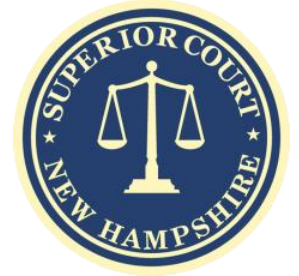


THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH
SUPERIOR COURT

Merrimack Superior Court
5 Court Street
Concord NH 03301

Telephone: 1-855-212-1234
TTY/TDD Relay: (800) 735-2964
<https://www.courts.nh.gov>

SUMMONS IN A CIVIL ACTION
HEARING SCHEDULED



Case Name: **Pamela Smart v New Hampshire State Prison for Women**
Case Number: **217-2026-CV-00014**

Date Complaint Filed: January 09, 2026

A Complaint has been filed against you in this Court. A copy of the Complaint is attached.

The Court has scheduled the following: **Hearing on Habeas Corpus**

Date: February 27, 2026 **5 Court Street**
Time: 9:00 AM **Concord, NH 03301**
Time Allotted: 1 Hour **Location: Courtroom 3 - Merrimack Superior**

The Court ORDERS that ON OR BEFORE:

January 27, 2026	Pamela Smart shall have this Summons and the attached Complaint served upon New Hampshire State Prison for Women in hand or by abode.
February 26, 2026	Pamela Smart shall file the return of service with this Court. Failure to do so may result in this action being dismissed without further notice.
30 days after service	New Hampshire State Prison for Women shall file an Appearance and Answer or other responsive pleading with this Court. A copy of the Appearance and Answer or other responsive pleading must be sent to the party/parties listed below.

Notice to New Hampshire State Prison for Women: If you do not comply with these requirements, you will be considered in default and the Court may issue orders that affect you without your input.

Send copies to:

Joseph J. Prieto, ESQ	Prieto Law PLLC 68 Sagamore St Manchester NH 03104
New Hampshire State Prison for Women	Warden 317 Mast Road Goffstown NH 03045

If you will need an interpreter or other accommodations for this hearing, please contact the court immediately.

Please be advised (and/or advise clients, witnesses, and others) that it is a Class B felony to carry a firearm or other deadly weapon as defined in RSA 625.11, V in a courtroom or area used by a court.

BY ORDER OF THE COURT

January 12, 2026

Jennifer L. Uhouse
Clerk of Court

(555)

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**PAMELA SMART
INSTRUCTIONS FOR SERVICE
BY THE SHERIFF'S DEPARTMENT**

Case Name: **Pamela Smart v New Hampshire State Prison for Women**
Case Number: **217-2026-CV-00014**

Instructions for: Pamela Smart

The attached Summons will need to be sent to the Sheriff's Department for service. Service must be completed on or before **February 26, 2026**.

Further action is required by you

You must:

- **Print two copies of the Summons per defendant**
- **Print two copies of the Notice to Defendant per defendant**
- **Print two copies of the Complaint filed with the Court per defendant**
- **Make two packets for each defendant for service. Each packet should contain:**
 - **One Summons**
 - **One Notice to Defendant**
 - **One Complaint filed with the Court**
- **Mail or hand deliver the packets to the Sheriff's Department where the Defendant resides.**

Sheriff Departments in New Hampshire:

[Belknap County Sheriff's Department:](#)

[Carroll County Sheriff's Department:](#)

[Cheshire County Sheriff's Department:](#)

[Coos County Sheriff's Department:](#)

[Grafton County Sheriff's Department:](#)

[Hillsborough County Sheriff's Department:](#)

[Merrimack County Sheriff's Department:](#)

[Rockingham County Sheriff's Department:](#)

[Strafford County Sheriff's Department:](#)

[Sullivan County Sheriff's Department:](#)

If one or more of the parties resides out of state, please click [here](#) for the requirements

Service must be made upon the defendant before **February 26, 2026**. If the Sheriff is unable to complete service by **February 26, 2026**, you will receive a "Notice of Incomplete Service" from the Sheriff's Department. You may request that new paperwork be issued by filing a Request for Documents. There is a fee for this request.

The Sheriff will mail the 'Return of Service' to you. You **MUST** file the 'Return of Service' form with the court by **February 26, 2026**.

If service is not made as directed, no further action will occur and the case may be dismissed by the court.

Please note: The hearing date is February 27, 2026. This is the only notice you will receive

Important Service Information for Sheriff

Do not file this with the court

Provide this information to the appropriate Sheriff's Office.
See Instructions to Plaintiff for more information.

PLEASE PRINT CLEARLY

Date: _____

Case #: _____

Who are you requesting to be served?

Please provide whatever information you know

Name: _____

Address for service (no P.O. boxes):

_____ APT #: _____

Home phone #: _____ Cell phone #: _____

Sex: Male Female Race: _____

Last 4 digits of SS#: xxx-xx- _____ D.O.B. _____

Work name & address:

Special instructions for service (i.e. directions, best time to serve, cautions, etc.):

Vehicle description/license plate:

Your Information:

Name (please print): _____

Residential address: _____ Mailing address: _____

Phone number to contact you during business hours:

_____ Alternate #: _____

Signature

◆IN-HAND SERVICE WILL INCUR EXTRA COSTS DUE TO ADDITIONAL TRAVEL◆

SHERIFF OFFICE USE ONLY: (This will vary by Sheriff's Office)

Fees Paid: \$ _____	Cash #: _____	Check#: _____
Id#: _____	Waiver: _____	Money Order#: _____
Sheriff File # _____	Authorization #: _____	Credit Card: _____

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NOTICE TO DEFENDANT

Case Name: **Pamela Smart v New Hampshire State Prison for Women**
Case Number: **217-2026-CV-00014**

You have been served with a Complaint which serves as notice that this legal action has been filed against you in the **Merrimack Superior Court**. Review the Complaint to see the basis for the claim.

Each Defendant is required to file an Appearance and Answer by February 26, 2026.

If you are working with an attorney, they will guide you on the next steps. If you are going to represent yourself in this action, go to the court's website: www.courts.nh.gov, to find the forms you will need to file.

IMPORTANT: After receiving your response and other filings the court will send notifications and court orders by mail or electronically to the email address you provide.

A person who is filing or defending against a Civil Complaint will want to be familiar with the Rules of the Superior Court. This information is also available on the court's website: www.courts.nh.gov.

If you have questions regarding this process, please contact the court at 1-855-212-1234.