

The State of New Hampshire  
Superior Court

Martin E. Honigberg, Chair  
Elizabeth M. Leonard, Member  
Daniel E. Will, Member

Amy Bisson, Clerk

NH Judicial Branch Administrative Offices  
Sentence Review Division  
1 Granite Place, Ste N400  
Concord, NH 03301  
603-271-2030

May 21, 2024

Kimberly Myers, Clerk  
Strafford County Superior Court  
William A. Grimes Justice & Administration Building  
259 County Farm Road, Suite 301  
Dover, NH 03820

RE: State of New Hampshire v. Timothy Verrill  
Strafford County, 219-2017-CR-72

Dear Clerk Myers,

This will acknowledge receipt of Defendant's Application for Sentence Review in connection with the above-captioned matter.

The rules of the Sentence Review Division permit the Board to review the pleadings and the transcript and summarily affirm without a hearing. As a result, the Clerks of Court have been asked to discontinue the practice of automatically appointing counsel when an application for sentence review is filed.

If the Board determines that a hearing is necessary, the parties will be so notified. At that time, if the defendant wishes to have counsel appointed for sentence review, he/she must file a financial affidavit with the sentencing court and request that counsel be appointed for the purpose of sentence review ONLY. Upon notification from the court that counsel has been appointed, a hearing will be scheduled, and a formal Notice of Hearing will be forthcoming. If the Board summarily affirms the sentence(s) without a hearing, the parties will be notified of the decision immediately.

**It will be the responsibility of the party requesting sentence review to make arrangements directly with the transcript provider to secure a copy of the sentencing transcript, and to then provide a copy to the Sentence Review Board and the opposing party.**

Thank you for your assistance in this matter.

Sincerely,  
*Amy Bisson*  
Amy Bisson  
Sentence Review Board Clerk

CC: Honorable Mark E. Howard, Chief Justice